

**MUNICIPAL CORPORATION OF GREATER MUMBAI**  
**DISASTER MANAGEMENT UNIT**

**STANDARD OPERATING PROCEDURE FOR COASTAL OIL SPILL**

- **Emergency Operation Center**
  - Provides effective coordination between the stakeholders
  - To activate ESF
  - Disseminate information to the citizens as per requirement
  - Monitor the oil spillage situation through the 24 MCGM Ward offices
  - Mobilize Navy, NDRF and other concern agencies as per requirement
- **Mumbai Fire Brigade:**
  - To be standby in case of oil fire
- **Assistant Commissioners (Wards)**
  - Monitor the situation and provide the directions as per requirement
  - To provide material / infrastructure as per requirement
  - To coordinate with Police to restricting people to go on beaches
- **Assistant Commissioner (Market)**
  - To prevent the sale of contaminated fish
- **Chief Engineer (Solid Waste Management)**
  - Arrange wood dust for mopping of oil on shore
  - Arrange labourers
  - To clean floating oil with the help of gunny bags and collected in one big drum, and stored for inspection.
  - The rocks and other fixed natural banks of the coastal areas shall be washed with hot water jet pumps and the spilled oil to be cleaned with the help of gunny bags or mopping / absorbing material.
  - The material which has reached to the coast due to tidal currents shall be physically collected and stored in drums.
  - The floating solid waste will be collected and sent to dumping ground and dump it isolated place.
  - Arrange materials in adequate quantity — gloves, gumboots, plastic brooms, bins, hot water spray, absorbent pads etc.
  - Prepare a situation analysis report.
- **Air Pollution Control Office**
  - To collect the samples and submit a report to higher authorities